

## STYLE CONVENTIONS

1. Include full references in footnotes.
2. **Books** should be cited as in  
Castells, M. (1996a), *The Information Age*, Blackwell, Oxford;  
Castells, M. (1996b), *Economy and Society*, Blackwell, Oxford;  
Castells, M. and Kiseleva, E. (1998), *Russia and the Network Society*, CSIS Press, Washington DC;  
Castells, M. and Nelson, G. (2000), *An Evolutionary Theory*, Belknap, Cambridge.
3. **Chapters** should be cited as in  
Burns, J.P.A. and Mules, T.L. (1986), 'A Framework for the Analysis of Major Special Events', in:  
Burns J.P.A., Hatch J.H. and Mules T.L. (eds), *The Adelaide Grand Prix: The Impact of a Special Event*,  
The Centre for South Australian Economic Studies, Adelaide, pp. 5-38;  
  
Bentick, B.L. (1986), 'The Role of the Grand Prix in Promoting South Australian Entrepreneurship;  
Exports and the Terms of Trade', in: Mules J.P.A., Hatch J.H. and Mules T.L. (eds), *The Adelaide  
Grand Prix: The Impact of a Special Event*, The Centre for South Australian Economic Studies.
4. **Articles** should be cited as in  
Baldrige, J.V. and Burnham, R.A. (1975), 'Organizational Innovation: Individual Organizational and  
Environmental Impacts', *Administrative Science Quarterly*, 20, pp. 165-75;  
  
Crisp, L. (1987), 'Freo's Rebirth', *The Australian Way*, April, pp. 41-4.
5. **Reports** should be cited as in  
Department of Sport, Recreation and Tourism (1986), *Department of Sport, Recreation and Tourism  
Annual Report 1985-86*, Parliamentary Paper No. 413/1986, Australian Government Service, Canberra.
6. If quoting from a publication, please include the page number(s) of the quote.
7. Op cit and ibid may be used.
8. Use 'above' and 'below' for cross referencing, not 'supra' and 'infra'.
9. Use lower case 'g' for 'the government'.
10. Quotes should be as in 'Keith is the first of the "new" brand of scholars'.
11. Numbers one to ten in words, 11 or more in numbers. Also use full numbers for 86-88, 112-113 etc.
12. Dates as in '23 May 2004'.
13. Please use 'Article' or 'section' in the text of the book and 'Art.' And 's. ' in the footnotes.
14. Please use UK not U.K.
15. Please use ECHR for European Convention on Human Rights and Fundamental Freedoms.
16. Case names should be in italics.
17. Use 'he or she' or 'they' unless you need to be specific as to gender.
18. Don't insert any running headers or footers. That will be done later.